



## Student Uniform Protocol

This Protocol outlines expectations and responsibilities regarding the Faculty of Aviation and Space Sciences Uniform application.

### Objectives:

The objective of this Protocol is to ensure that all students show their belonging and loyalty to their school community and aviation faculty by wearing the school Uniforms correctly and with pride. High standards of uniform wear and grooming make an important statement to the wider community about the University and our commitment to representing ourselves proudly.

### Scope

All students in the faculty of Aviation and Space Sciences must comply with the student uniform provisions during the internship, theoretical, practical training and other educational activities. Students should comply with the uniform regulations of the units, institutions and organizations other than their departments by taking into account the provisions stated in the general principles.

### Seasons and Application of Uniform

1. Department of Aeronautical Engineering students are subject to the practices in the principles and are not required to wear uniforms. Students of the Department of Aviation Management and Professional Pilot Training are obliged to wear full uniforms.
2. Unless stated differently (taking into account the seasonal changes) winter uniforms will be worn from the 1<sup>st</sup> of November till the 30<sup>th</sup> of April. Between the 2<sup>nd</sup> of May and 31<sup>st</sup> October summer uniforms will be worn. The Dean's Office's savings on these periods are reserved. Please read the information given below for a more in-depth explanation of the seasonal uniforms.
3. The Uniform consists of a; hat, shirt with epaulet, tie, sweater, jacket, trousers, belt, blazer, smart black shoes, epaulets, faculty badge and sign. This uniform is a whole and no changes can be made.

### Summer Uniform

1. **White Shirt:** A cotton fabric short-sleeved buttoned white shirt with epaulettes and white buttoned flap pockets. The faculty pin badge should be attached to the left pocket of the shirt, and the breve should be placed above the pocket. A striped lined epaulette should be attached according to your class.
2. **Trousers:** Dark navy blue, two back and side pockets, front zipper, straight or double pleated fabric trousers (regular cuff that drape over the shoe, regular cut, 3 centimetres above the ground, wrinkle free)
3. **Tie:** dark navy blue / black, plain, fabric tie (tip of the tie should be in line with the middle of the belt buckle).
4. **Belt:** Plain metal buckle, dark navy blue fabric belt (prong should be three centimetres outside the belt buckle).
5. **Shoes:** Black, flat, moccasins or sneakers (standard heel not exceeding 5" for female students) or black plain sneakers with no signature logo visible.



- 6. Socks:** Black, which will cover the ankles completely with no signature logo.
- 7. Hats:** Dark navy blue with faculty emblem. Hats will be worn generally for ceremonies, special occasions and if declared by the Faculty it will be compulsory on other days.

### **Winter Uniform**

- 1. Shirt:** White long sleeve with epaulettes, buttoned cuffs, chest pockets, white buttons only, cotton fabric shirt. The faculty pin badge should be attached to the left pocket on the shirt. A striped lined epaulette should be attached according to your class.
- 2. Trousers:** Dark navy blue, two back and side pockets, front zipper, straight or double pleated fabric trousers (regular cuff that drape over the shoe, regular cut, 3 centimetres above the ground, wrinkle free).
- 3. Jacket:** Dark navy two-button, classic blazer fabric (plain metallic buttons) with side flap pockets (Jacket cuffs for students in the Department of Professional Piloting will be worn without being buttoned – instead it should have the classic stripes according to the year of class). The faculty pin badge should be attached to the left pocket. Jackets must be worn during ceremonies, special occasions and it is compulsory to wear it on other days when announced by the Faculty.
- 4. Jumper:** Dark navy v neck jumper, with a normal braided pattern, without a chest pocket or logo.
- 5. Coat:** Dark navy blue, collar coat with a front zipper, two side pockets and a waterproof feature will be worn on days announced by the faculty and optional on any other day.
- 6. Tie:** dark navy blue / black, plain, fabric tie (the tip of the tie should extend/reach to the middle of the buckle of your belt).
- 7. Belt:** Plain metal buckle, dark navy blue fabric belt (prong should be three centimetres outside the belt buckle)
- 8. Shoes:** Black, flat, unfastened moccasins or sneakers (for women standard heel height) or black plain sneakers with no emblem visible.
- 9. Socks:** Black, which will cover the ankles completely – with no signature logo.
- 10. Hats:** Dark navy blue hat with the faculty emblem. Hats will be worn for ceremonies, special occasions and if declared by the Faculty it will be optional for the other days.

### **Clothing that may be worn in combination with the uniform**

Students may wear extra clothes (raincoats, coats, jackets, etc.) comply with the principles when they need to wear additional clothing on the uniform due to the weather conditions until they enter university premises.



### **General Principles**

Our university students are required to ensure their uniforms are clean and worn with care in accordance with the provisions of the dressing directive.

All Faculty of Aviation and Space Sciences male students will need to shave daily (beard, moustache etc.), All female students will need to tie up their hair and male students should have short hair ensuring that the hat covers their hair. Students are not allowed to dye their hair in abnormal colours. Students must avoid wearing any type of clothing which could distract other students such as revealing clothes, accessories, exaggerated amount of make-up, etc. Students will also not be allowed to enter a classroom with inappropriate outfits such as swimwear, sportswear and nightwear (slippers, pyjamas etc.). Clothing that contains text, symbols, and signs that do not conform to social values will also not be tolerated. This also includes any clothing that has any political or religious statements. A smart casual approach should be considered when wearing anything else but a uniform within the boundaries of the university.

### **Hygiene and Personal Health**

All students' hair should be clean, neat and well-maintained. Students should pay attention to their oral health. Students should pay attention to their personal hygiene and prevent odour. It is not appropriate to remove shoes in closed areas. All of the guidelines above should be followed to avoid any unpleasant distractions in the classroom. Students should also avoid excessive use of perfume, deodorant etc., to avoid distractions within the classroom.

### **Accessories**

Students using sunglasses, hats etc., as accessories should remove them in classrooms and indoor areas. Students should also not use headphones or mobile phones during their class (mobile phones should be either switched off or on silent mode, kept in bags or pockets). For special requests a written application must be submitted to the Faculty Secretariat which will be put into effect after being evaluated by the relevant units of the faculty.



**Students can use the following images as a guideline for the rules and regulation stated above**



Summer Uniform



Winter Uniform



Winter Uniform

#### **Enforcement and Execution**

1. The provisions of the Student Discipline Regulation apply to those who do not comply with the given dress code.
2. This Directive shall enter into force on the date of its adoption by the University Senate. The Faculty Administrative Board decides subjects that are not included in the directive.
3. The Dean of the Faculty of Aviation and Space Sciences carries out this directive.